



St. John's College Graduate Institute Intercampus Transfer Application

To ensure the greatest possible likelihood that your intercampus transfer request can be met, **please submit this application form to both campuses no later than 60 days before the beginning of the semester in which you wish to transfer** (i.e., by June 25 for Fall, by November 5 for Spring, April 10 for Summer). Applying to transfer does not guarantee enrollment; therefore, it is best to submit this application as early as possible. Students who request to change campuses closer to the semester start date risk forfeiting \$50 of the advance tuition deposit.

Any student in good academic standing and with no outstanding balance on his/her student account may transfer between the Santa Fe and Annapolis campuses. If the transfer request is approved, then your official academic records will be sent to the campus to which you will transfer as soon as enrollment has taken place. From that point onwards, your academic records will be maintained on that campus unless you transfer back to the original campus. The campus where you complete your last requirements will be the campus through which your St. John's degree is awarded.

If you receive financial aid, notify the Financial Aid Offices on both campuses (Annapolis 410-626-2502, Santa Fe 505-984-6058) to seek guidance from an expert in that area. If you have any questions about intercampus transfer, please contact either the Annapolis Graduate Institute Office at 410-295-5521 or kaboretsky@sjc.edu, or the Santa Fe Graduate Institute Office at 505-984-6082 or santafe.gioffice@sjc.edu.

Legal Name: _____

Phone Number: _____

Mailing Address: _____

City, State, ZIP: _____

Email Address: _____

Transferring to (circle one): Annapolis Santa Fe

Semester (circle one): Fall Spring Summer **Year:** _____

Segments you have already completed, before transferring (circle all completed segments):

History Mathematics and Natural Science Politics and Society Literature Philosophy and Theology

Segment preference to start at new campus: _____

How many segments do you intend to complete at the new campus? _____

Expected graduation date (circle one): May August **20**_____

Birth date (for Santa Fe ID card purposes): _____

Signature: _____ **Date:** _____

Please submit a copy of this form to both campuses:

Annapolis Graduate Institute
St. John's College
60 College Avenue
Annapolis, MD 21401
kaboretsky@sjc.edu
fax: 410-626-2880

Santa Fe Graduate Institute
St. John's College
1160 Camino de Cruz Blanca
Santa Fe, NM 87505-4599
santafe.gioffice@sjc.edu
Fax: 505-984-6064